



## Reserve Contributions Contestable Fund

<b>Policy</b>
Reserve Contributions (use of) Policy
<b>Eligibility Criteria</b>
<p><i>When accessing proposals for the use of the reserve contributions, Council will have regard for the following criteria:</i></p> <ol style="list-style-type: none"> <li>1) Creating public open spaces (including recreation areas, visual buffers and amenity areas)</li> <li>2) Adding capacity to or otherwise enhancing existing public open spaces (including recreation areas, visual buffers and amenity areas). This can include (but not limited to):             <ul style="list-style-type: none"> <li>• bringing existing reserves up to a minimum standard for public use e.g. supplying public toilets in recreation areas</li> <li>• landscaping; and</li> <li>• providing equipment e.g. seats, barbeques, playgrounds.</li> </ul> </li> <li>3) Giving public access to coastal areas, reserves, bush areas or areas of special character, this is typically through:             <ul style="list-style-type: none"> <li>• the development of walking tracks; and</li> <li>• the public purchase of land that connects two public areas otherwise not accessible to the public.</li> </ul> </li> <li>4) Within each catchment, consideration will be given to the amount of funds collected in the locality of a proposed project. The district has been divided into four catchment areas – Dargaville and Surrounds; Maungaturoto, Paparoa, Tinopai and surrounds; Kaiwaka and surrounds; Mangawhai and surrounds. The catchment areas are depicted in <i>Appendix 1</i>.</li> <li>5) Consideration will be given to projects that add amenity to the parks and reserves that are lacking in amenities.</li> </ol> <p>All allocations will be judged against their fit with these criteria. The fund will not be used for normal asset management (maintenance, repairs or renewals).</p>
<b>Criteria for Contestable Funding Applicants</b>
<ul style="list-style-type: none"> <li>• Applications will be called for annually each year providing sufficient funds have accumulated in the catchment area.</li> <li>• With the exception of the Council applications, all applicants:             <ul style="list-style-type: none"> <li>○ must be a legally constituted Not-For-Profit entity or have another community organisation who fits these criteria umbrella them</li> <li>○ have a volunteer component i.e. through labour or business in kind or donated goods and</li> <li>○ provide reviewed or audited Statement of Financial position for the previous year and a budget projection for the next financial year.</li> </ul> </li> </ul>

- Community organisations who receive central government funding may also be considered for grants.
- All applicants:
  - must comply with all Health and Safety Legislative and Council requirements *refer to Business Plan template for details* and
  - provide a detailed Business Plan.
- Applications will be considered by the Reserve Contributions Committee who will make recommendations to the full Council for approval.
- All decisions on whether and how to distribute the funds will be at the sole discretion of the Council and are final.
- Successful applicants will be required to enter into an Agreement or Contract for Service with Council that outlines the terms and conditions of approved assistance.
- Funds will not be provided until both parties have signed the Agreement or Contract for Service.

**Exceptions** - Central Government Agencies are not eligible to apply for funding.

## Reserve Contributions Catchment

