

I hereby give notice that an Extraordinary meeting of the

**Community Grants Committee**

will be held on:

**Date: Friday 09 February 2018**

**Time: 1.00 pm**

**Venue: Conference Room, Northern Wairoa War Memorial Hall –  
37 Hokianga Road, Dargaville**

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## **Open Agenda**

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**Membership**

**Chair:** Councillor Geange

**Members:** Councillor Jones, Councillor Joyce-Paki

Staff and Associates:

Key Relationships Manager Community, Policy Analyst, Administration Assistant (Minute-taker)

**Linda Osborne  
Administration Manager**

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\*This report will be supplied under a separate cover and will be available on the Council website.

**Extraordinary Meeting of the Community Grants Committee  
Friday 09 February 2018 in Dargaville**

**1 Opening**

Pursuant to Clause 22(1), Schedule 7 of the Local Government Act 2002, the Deputy Mayor has called an Extraordinary meeting of the Community Grants Committee.

**1.1 Present**

**1.2 Apologies**

**1.3 Confirmation of Agenda**

The Committee to confirm the agenda.

**1.4 Conflict of Interest Declaration**

Committee Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the Committee.

**2 Deputations and Presentations**

### **3 Confirmation of Minutes**

#### **3.1 Community Grants Committee Minutes 14 November 2017**

**Democratic Services Manager                      1615.02**

#### **Recommended**

*That the unconfirmed minutes of the Community Grants Committee meeting held on 14 November 2017 be confirmed as a true and accurate record.*

**Community Grants Committee**

<b>Meeting</b>	Community Grants Committee
<b>Date</b>	Tuesday 14 November 2017
<b>Time</b>	Meeting commenced at 8.30 am Meeting concluded at 8.33 am
<b>Venue</b>	Interview Room, Kaipara District Council offices – 42 Hokianga Road, Dargaville
<b>Status</b>	Unconfirmed

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**Minutes**

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**Membership****Chair:** Councillor Geange**Members:** Councillor Jones, Councillor Joyce-Paki

## Staff and Associates:

General Manager Community,

Parks and Community Manager,

Democratic Services Manager (Minute-taker)

**Seán Mahoney**  
**Democratic Services Manager**

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Unconfirmed

**Minutes Community Grants Committee meeting  
Tuesday 14 November 2017**

**1 Present**

Councillor Julie Geange (Chair), Councillor Libby Jones, Councillor Karen Joyce-Paki

**In Attendance**

Name	Designation	Item(s)
Venessa Anich	General Manager Community	All
Darlene Lang	Parks and Community Manager	All
Sean Mahoney	Democratic Services Manager	All (minute-taker)

**2 Apologies**

Nil.

**3 Confirmation of Agenda**

The Committee confirmed the agenda.

**4 Conflict of Interest Declaration**

Nil.

**5 Confirmation of Minutes**
**5.1 Community Grants Committee Minutes: 06 November 2017**

Democratic Services Manager                      1615.02

**Moved        Jones/Geange**

*That the unconfirmed minutes of the Community Grants Committee meeting held on 06 November 2017 be confirmed as a true and accurate record.*

**Carried**

## 6 Applications

### 6.1 Community Grants 2017 Applications – Further Information

Administration Assistant 2109.01.02.05

Moved Jones/Joyce-Paki

*That the Community Grants Committee:*

- 1 *Receives the Administration Assistant's report 'Community Grants 2017 Applications – Further Information' dated 09 November 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Awards grants to the following applications:*

<i>Northern Wairoa Maori, Maritime &amp; Pioneer Museum Society Inc.</i>	<i>\$ 10,488.72</i>
<i>Dargaville Community Development Board</i>	<i>\$ 31,955.95</i>
<b><i>Total granted*</i></b>	<b><i>\$ 42,444.67</i></b>

*\* Total available was \$42,444.67. This is the total Grant Budget of \$59,000 less \$16,555.33, which was granted at the Committee's meeting on 06 November 2017.*

**Carried**

## 7 Closure

The meeting closed at 8.33 am.

Confirmed .....

Chair .....



## **4 Policy**

### **4.1 Licence to Occupy Review**

**Policy Analyst                      5105**

[Secretarial Note: This report will be supplied under a separate cover and will be available on the Council website.]

**5 Closure**

**Kaipara District Council  
Dargaville**