



Application for Minor Consent under Section 88 of the Resource Management Act 1991

To: General Manager
Sustainable Growth and Investment
Kaipara District Council
Unit 6
6 Molesworth Drive
Mangawhai 0505

Office use only

Application number:

Date received:

Details of property and site location

Site address/location

Valuation number:

Legal description:

What is the zoning of the property?

Applicant details

Name/s (please write all names in full) **Note:** Applicant must be a person or legal entity. Full name of Individual, Limited Liability Company or Trust is required.

Or Company/Trust/Organisation

Postal address

Postcode

Telephone - Mobile

Work

Home

Email

The applicant is the (please tick)

Owner

Occupier

Lessee

Prospective purchaser (of the site to which the application relates)

Other (please specify)

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Owner of property details

Please list the full name and address of each owner *(as stated on the Record of Title)*

Full name	Address

Address for correspondence/Agent details

Name and address for service and correspondence *(if you are using an Agent write their details here)*

Name/s *(please write all names in full)*

Postal address

Postcode

Telephone number (Day)	Mobile
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Email:

Address for billing *(refer to application fees notes)*

Name and address for invoicing

Name/s:*(please write all names in full)*

Postal address:

Postcode:

Telephone number (Day):	Mobile:
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Email:

Minor Consent Details

The minor consent pathway has been developed for a select set of instances where a breach of the District Plan is considered minor in nature. In order to apply for a minor consent your proposal must be in breach of any one or combination of the below breaches and within the specified thresholds. Minor consents can only be sought for Restricted Discretionary Activities in the Rural or Residential zone.

I hereby apply to Kaipara District Council for a minor consent for the following reason(s):

Rural Zone		Residential Zone	
	<u>12.10.7 'Setbacks'</u> yard setback infringing the required setback by up to 0.5m in any front, side or rear yard.		<u>13.10.7 'Setbacks'</u> yard setback infringing the required setback by up to 0.5m in any front, side or rear yard.
	<u>12.10.8 'Permeable surfaces'</u> impermeable surface coverage exceeding the permitted threshold by up to an additional 3% (i.e. 18% max with no overlay; 13% max in an overlay). Must be supported by a Stormwater report from a suitably qualified professional.		<u>13.10.8 'Separation Distance for Noise Sensitive Activities'</u> dwelling located greater than 200m from a commercial (only) activity but less than 300m.
	12.10.13 'Relocated buildings' where this rule is breached only a result of another minor breach in this list.		<u>13.10.10 'Relocated buildings'</u> where this rule is breached only a result of another minor breach in this list.
	12.10.25 'Vehicle access and driveways' & 12.10.27 'Parking' on-site manoeuvring space with a turning radius no smaller than 6.5m.		<u>13.10.12 'Permeable surfaces'</u> impermeable surface coverage exceeding the permitted threshold by up to an additional 3% (i.e. 43% max). Must be supported by a Stormwater report from a suitably qualified professional.
			<u>13.10.25 'Vehicle access and driveways'</u> & <u>13.10.27 'Parking'</u> on-site manoeuvring space with a turning radius no smaller than 6.5m.

Please enter a brief description of the proposal here including Kaipara District Plan rules that will be breached by your activity.

Building Consents

Do you have a s37 Certificate attached to a building consent application requiring you to obtain Resource Consent		Yes		No
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Site Visit Requirements

Is there a locked gate or security system restricting access by Council staff?		Yes		No
Is there a dog on the property?		Yes		No

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Draft Conditions				
I wish to see draft conditions for my comment before consent is granted and I agree to an extension of timeframes under section 37 of the Resource Management Act 1991 to allow this to occur.		Yes		No

Application Checklist	
	<i>For all Other Resource Consents</i>
	Completed Application Form
	One digital copy
	Record of Title (<u>full</u> current copy, should not be more than 3 months old) plus any Consent Notices and/or Encumbrances
	Assessment of Environmental Effects
	Written approval/s obtained, or record of consultation undertaken
	Reports from technical experts (if required) e.g. engineering report, stormwater report
	Scaled plans and elevations
	Application fee

Note: Minor Consents
<p>In order to be eligible for a minor consent, the activity must meet the criteria defined in this application form. Your proposal must meet one or more of the minor consent criteria only without breaching any other standards of the District Plan. If all the information required under Section 88 of the RMA is provided to Council, Council must notify you of your decision within 20 working days after the date on which it receives the application. You must pay the charge payable to Council for the minor consent under Section 36 of the RMA. Failure to provide all of the information required will result in the application being returned to you pursuant to Section 88 of the RMA.</p>

Note: Information Requirements
<p>Failure to provide all of the information required to support your application will result in the application being returned as incomplete pursuant to Section 88 of the Resource Management Act.</p> <p>Note: In order to assist with the timely processing of your application please submit: One (1) digital copy (PDF or Word formats ONLY).</p>

Note: Further Information Requests
<p>Council may also request further information at any stage through the process where it is considered necessary to process the application under Section 92 of the Resource Management Act 1991.</p>

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Note: Application Fees

You are required to pay a fixed application fee at the time of lodgement. Please refer to Council's current Fees and Charges Schedule for the relevant fee. Council will charge the applicant for all costs actually and reasonably incurred in processing this application and monitoring of compliance with conditions. If any steps, including the use of debt collectors and/or lawyers, are necessary to recover unpaid processing costs, the applicant agrees to pay all collection costs. If the application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company, in signing this application the applicant binds the trust, society or company to pay all the above costs and guarantees to pay all the above costs in their personal capacity. Refer to Council's current schedule of Fees and Charges found on our website

<http://www.kaipara.govt.nz/services/fees-charges>.

Privacy Information

Note: The personal information requested in this form is being collected by Kaipara District Council in relation to a resource consent application. This information is required by the Resource Management Act 1991. This information will be held by the Council and under the Official Information and Meetings Act 1987 this information may be made available on request to parties within and outside the Council. If you consider there are compelling reasons why your contact details should be kept confidential, you should contact the Council.

Declaration

The information I have supplied with this application is true and complete to the best of my knowledge.

Name:

Signature:

Date:

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